(Rev. 12-17-85)

Memorandum

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(NOTE: Submit an original and o	пе сору)	Date 3/25	:/94	
(NOTE: Gazania	ī	Date 3/2-	., .	Bright Fre Black
Director, FBI			a-7	
SACI, LOS ANGELES		nun Musesifie	0 BY 53	25/37 25/37
V STEP INCREAS	SE (QSI)	ge: (50%)	1.54 A	1777 Z
Subject : RECOMMENDATION FOR QUALITY STEP INCREASE			ico Sim	7 A.C 28
300}	•	7750		•
Employee's Payroll Name				
BASSEM YOUSSEF		<u>ade</u>	Step	
Number		13	12	2 403
Social Security Number 549-31-821 7 47- 6891448		· 	<u></u> _	
549-31-821 9 49-8891498		17	285	
Position Title Special Agent (Relief Supervisor)	GS 1813	, SA 13-		
Special Agent (Neill 1947)		4/4/93_		
Date of last Grade Change:		<u>Exceptio</u>	<u>ma</u>	
Overall Adjective Rating of Current Annual Appraisal: 3/22/94				·
				h.a
Date Appraisal Was Signed by American Mark an X	on the line	if employe	a has met	: fue
Date Appraisal Was Signed by Rating Official: CRITERIA FOR A QUALITY STEP INCREASE (Mark an X				
appropriate criteria.)	had no critic	cal etement	rated belov	y Fully
appropriate criteria.) X Employee's most recent performance appraisal	11000 110			
Successful. X Employee has served in the same or similar po	-was at the	same grade	level for a	it least
X Employee has served in the same or similar po	smon at the			
6 months and that been the			e norforms	nce
ti and has not been afforded a cash award	for sustaine	have been (granted suc	ch an
- during the preceding				1
eward during the time.			u ar im a	eimilaľ
award during this time. X Employee is expected to remain for at least 6 position at the same grade level in which his/high position at level of affectiveness.	g days in un var nedolidis	nce is expe	sted to con	itinue at
DOSITION AT THE BUILDING				
the same level of officers			usidea for :	a OSHS
the same level of effectiveness. X A narrative summary of the nominee's perform attached. (This summary is required to ensure the summary is required to ensure the summary in the summary is required to ensure the summary in the summary is required to ensure the summary in the summary is required to ensure the summary in the summary i	nance consid	individual no	minee is e	quitably
attached, (1103 dollars)				
evaluated at Headquarters for this award.) Employee has reached step 10 of his/her gra	tharafat	e a cash av	yard is rec	ommend
Employee has reached step 10 of his/her gra	ade, mereior	5/2	San Line	5 O
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ed in lieu of a QSI. Employee would receive the benefits of a QS sation for the QSI, i.e., promotion within next	3 for Insuffic	nths. Expla	nation atta	ched.
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BASSEM YOUSSEF 549-31-8219 A CET

Due to his Middle Eastern background and his inherent knowledge of that region's traditions, customs, and languages, SA YOUSSEF has on a daily basis assisted other SAs with interviews of Arab individuals as well as reviews of Arabic language documents which greatly contribute to the efficacy of these International Terrorism (IT) investigations. Also, SA YOUSSEF has assisted other field divisions with similar needs, and in one instance, assisted FBI Minneapolis with the interview of a potential drug source and was subsequently commended in writing by SAC Minneapolis.

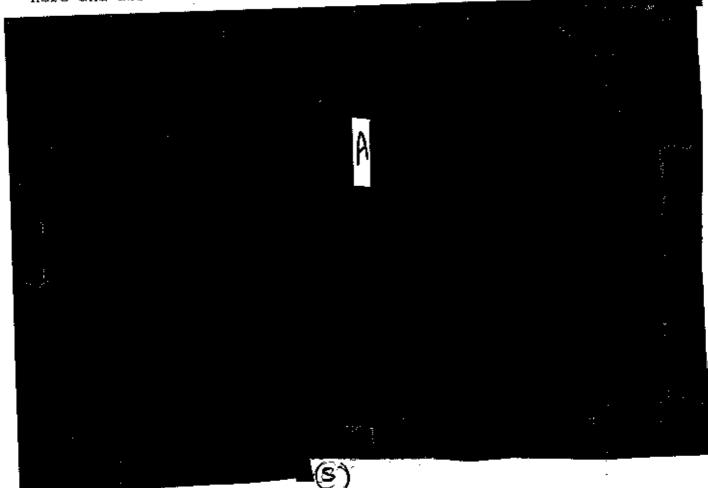
In order

to achieve these results, SA YOUSSEF has worked diligently and dedicated long and irregular hours beyond what is normally required to achieve these accomplishments to date. Also, SA YOUSSEF is routinely contacted by supervisors and analysts at FBIHQ as well as field agents in other offices in order to gain his insight into these important and sometimes complex investigations.

In addition, SA YOUSSEF has shown creativity and relentless initiative in pursuing his international terrorism cases and as an example has, as a result of numerous pretext telephone calls, obtained valuable information which otherwise would not have been elicited.

On several occasions, SA YOUSSEF has conducted briefings to senior representatives of the Los Angeles Police Department, Los Angeles Sheriff's Department, and U.S. Secret Service, all of whom have personnel assigned to the Los Angeles Task Force on Terrorism and are periodically briefed regarding significant investigations. Also, during February 1994, SA YOUSSEF attended an international terrorism in-service comprised of approximately 150 special agents, and at this meeting presented a lecture regarding an international terrorist group which was the primary focus of the in-service. In both these instances SA YOUSSEF's briefings were very informative and of great benefit to the audience in understanding what is now seen

as the latest international terrorist threat to U.S. interests here and abroad.



Due to his continuous, conscientitions, innovative and resourceful efforts, SA YOUSSEF is recommended for a QSI.

SA YOUSSEFF has not been the recipient of a QSI in the past five years.

